# ITEC 7410: Action/Evaluation Plan

Name: Daniel Hoeh                                      Semester:  Summer 2016

## Goal: *Skilled Teachers*

During the 2016-2017 school year, Hillgrove High School's teacher planning will integrate the needs of digital age authentic student centered learning that embraces the latest instructional technology standards.

| Evaluation Method: | Success Indicator: |
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| <ul><li>Lesson Plans</li><li>Student Results</li><li>Administration Walk Through</li></ul> | 80% of teachers will create lessons that include the ISTE standards within their lesson and utilize technology integrated lessons at least once per week. |

| Strategies | Timeline | Budget/Funding Source | Person(s) Responsible |
|---|---|---|---|
| Teachers will begin by attending professional development training on integrating the ISTE NET-T and NET-S (ISTE) standards into the lesson planning process. | The training will run from late July (pre-planning) through to late May (post-planning). | No cost required, teachers attend regular training as part of staff development. | Administration (schedule training sessions with TTIS and Technology Services)<br><br>Teacher (attendance)<br><br>Local TTIS (host training) |
| Teachers will collaboratively plan lessons that integrate the NET-T and NET-S standards (ISTE) and state standards. | Completed by one week before the last day of school in May. | No cost, teachers already have time set aside for collaborative planning.  All day planning can be made available at the cost of $69 per day. | Teacher<br><br>Department Head<br><br>Local TTIS |
| Receive training in the implementation of different aspects of NET-S and NET-T training (ISTE) in classroom including; digital citizenship, authentic learning, Office 365 etc. | Ongoing training will begin on the 2nd month of the semester and end three weeks before the end of the school year in May. | Training will be conducted by local Teaching/Technology Integration Specialist (TTIS) and paid for by the county.  Teachers may require sub to cover classes for training sessions at a cost of $69 a day. | Administration (schedule training sessions with local TTIS) |

## Goal: *Instructional Change*

During the 2015-2016 school year, Hillgrove High School will embrace their Shared Vision (Hoeh, 2016) by implementing, bring your own device initiatives (BYOD) into the school's instructional designs by utilizing engaging and authentic teacher professional development and collaborative planning that are inline with the ISTE NET-T and NET-S standards (Hillgrove, 2014).

# ITEC 7410: Action/Evaluation Plan

Name: Daniel Hoeh                                         Semester:  Summer 2016

| Evaluation Method:<br>• Teacher Lesson Plans<br>• Administrative Walkthroughs<br>• Unit Plans | | Success Indicator:<br>75% of teachers will create lessons that encourage students to take advantage of the opportunity to utilize BYOD in the classroom. | |
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| Strategies | Timeline | Budget/Funding Source | Person(s) Responsible |
| Receive best practice training during collaborative planning of new apps and 21st century programs that are inline with the ISTE NET-T and NET-S standards that have been approved through the Instructional Technology Department and content area department heads. | Professional development will be on going and integrated into collaborative planning already in place. | No funds required however if additional staff development is needed funds can be located through the school general fund to pay for a sub at $69 per day. | Administration (scheduling training)<br><br>Department Head (organizing content collaborative planning)<br><br>Teacher (attend training and content collaborative training session)<br><br>TTIS (advise, support and offer training as requested) |
| Teachers will develop lessons that encourage BYOD through authentic problem based learning (PBL) design aligned with ISTE NET-S and NET-T standards. | Once a month from September to April. | No cost required | Teacher (create lessons and teach classes)<br><br>Administrator (walk through and observation) |
| Implement quality constructivist lessons that utilize 21st century BYOD designed lessons in the classroom at least once per week. | Begins during the first week of September and lasts until the last full school week in April. | No cost, school already has invested in BYOD through district initiative. | Teacher (create and implement lessons)<br><br>Administrator (walk through, observations conferences and evaluation) |

## Goal:  *Student Focused*

During the 2015-2016 school year all teachers and students will receive training that empowers them to use digital tools in a responsible and ethical manor so that they can become true 21st century digital citizens.

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| Evaluation Method: | | Success Indicator: | |
|---|---|---|---|
| • Lesson Plans<br>• Unit Plans<br>• Classroom Observations<br>• Report of technology usage (Instructional Technology) | | 90% or more of teachers will include digital citizenship in the lesson plans and issues of inappropriate use of technology will decrease by over 50%. | |
| **Strategies** | **Timeline** | **Budget/Funding Source** | **Person(s) Responsible** |
| Teachers attend professional development on digital citizenship with best practices in the classroom.  The trainings will be aligned with ISTE (ISTE) standards and conducted by local TTIS. | The first part of staff development will require 3 weeks to initiate during the month of August. | No funds required however if additional staff development is needed additional funds can be found through school general fund to pay for a sub at $69 per day. | Administration (scheduling training)<br><br>Department Head (organizing content collaborative planning)<br><br>Teacher (attend training and content collaborative training session)<br><br>TTIS (advise, support and offer training as requested) |
| Digital citizenship will be included in lesson plans along with ISTE NET-T and NET-S standards (ISTE). | Starting in September and running till April. | No cost | Teacher (planning and implementing lesson)<br><br>Administration (evaluating lesson, walkthrough and evaluations) |
| Digital citizenship lessons will be taught in all classes once a month. | Once a month digital citizenship class will be taught starting in September and running till April. | No cost | Teacher (planning and implementing lesson)<br><br>Administration (evaluating lesson, walkthrough and evaluations) |

## Goal:  *Diversity Considerations*

During the 2015-2016 school year, Hillgrove High School will embrace and empower low SES and female students by utilizing all stakeholders to create a true constructivist learning environment where all students can achieve.

| Evaluation Method: | Success Indicator: |
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Name: Daniel Hoeh                                    Semester:  Summer 2016

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| • Increase in students signed up for free technology resources using county usage reports (Comcast Internet Essentials and Office 365). <br> • Active participating members of technology committee. <br> • Beginning and end of year survey on technology access at home. <br> • Blog signup and Synergy/Parent and StudentVue signup. | • Female and underrepresented population participation in technology fields as indicated on counseling records on college and career goals increase 30%. <br> • Students currently signed up for Office 365 and other free technology programs increase to 70% of student body as located in county usage documentation. |

| Strategies | Timeline | Budget/Funding Source | Person(s) Responsible |
|---|---|---|---|
| Create a diversity committee consisting of all stakeholders including; students, teachers, administrators and community, that will address the needs of female involvement in technology. | Committee will begin in the month of September and run until May. | No cost, committee will made up of stakeholders and the school will supply a meeting location. | Administration (organization, outreach, host meetings) <br><br> Teacher (organization, outreach, host meetings) <br><br> Students (Outreach and attend meetings) |
| Invite the community to participate in the classroom and display diversity within technology field; guest speakers, community helpers and class aids. | On going, community involvement will be solicited and arrangements will be made as guests are available. | Shared $500 Hospitality Fund to cover thank you gifts for visiting. | Administration (organization, outreach, host meetings) <br><br> Teacher (organization, outreach, host meetings) <br><br> Students (Outreach and attend meetings) |
| Further technology involvement will addressing the needs of low SES students by advertising initiatives and creating new alliances.  Advertise resources available to students such as the county's free Office 365 and partner in education Comcast's, | On going, the school will begin post planning in late July and continue indefinitely. | The school will budget $500 through the school Hospitality Fund to cover the cost of promotional materials and social events with community members. | Administration (contacting and scheduling) <br><br> Teachers (contacting and scheduling) <br><br> Community (working with school) |

| Internet Essentials (Comcast). | | | |
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**Goal:** *School Related*

During the 2015-2016 school year, Hillgrove High School will collaborate with all stakeholders to create a technology improvement plan (TIP) that supports the school wide shared vision (Hoeh, 2016) of integrity and self-discipline that addresses 21$^{st}$ century teaching and learning (Hillgrove, 2014).

| Evaluation Method: | Success Indicator: |
|---|---|
| • The new TIP has been reviewed by the committee.<br>• The document has been reviewed by Instructional Technology.<br>• The document has been reviewed by the principal and administrative staff.<br>• The TIP has been reviewed by the community and all stakeholders. | • The creation of support documentation such as; SWOT, needs assessment and evaluation plan.<br>• The committee creates a completed draft copy of the Hillgrove High School Technology Improvement Plan that has been vetted by the administration, principal and county. |

| Strategies | Timeline | Budget/Funding Source | Person(s) Responsible |
|---|---|---|---|
| Form a Technology Improvement TIP committee and recruit stakeholders as members. | The improvement plan committee will be begin recruiting during post planning and end in October. | No funding required | Administration<br><br>Teachers<br><br>Community Members |
| Receive training in technology planning process including, SWOT analysis, needs assessment and evaluation plan. | Training in the technology planning process will begin in September and run until December. | $100 from hospitality funds to cover snack food and beverages. If training is offered during instructional time a sub may be required at the cost of $69 per day. | Administration<br><br>Teachers<br><br>Community Members<br><br>TTIS and Instructional Technology (training and consultant) |
| Create technology improvement documentation and produce the first draft of a technology improvement plan. | The writing of technology planning literature will overlap with the training process beginning in October and running until the last week of April. | $100 from hospitality funds to cover snack food and beverages. If the planning process takes place during instructional time a sub may be required at the cost of $69 per day. | Administration<br><br>Teachers<br><br>Community Members<br><br>TTIS (consulting) |

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